

MONTGOMERY COUNTY *ADOPT-A-ROAD* PROGRAM

SAFETY PROCEDURES

- Designate a Team Coordinator for your group for safety. Team coordinators must be at least 21 years old. Individuals 16 years or younger should be supervised by an adult.
- When scheduling clean-up activities, members should form carpools. Vehicles should be parked completely off the road. Keep the number of vehicles to a minimum.
- Clean-up activities should be performed during daylight hours and in good weather conditions. Avoid peak traffic times. Avoid over exertion.
- Members should face oncoming traffic and stay clear of the roadway at all times.
- Clean-up activities should be performed off the roadway. Avoid performing clean-up activities in the roadway itself.
- Discarded batteries, potentially dangerous or hazardous materials, or any object that appears questionable should be avoided. Report any hazardous materials to the Department of Environmental Protection at **240-777-3867**.
- Animal carcasses seen along a County road should be reported to the Montgomery County Animal Shelter at **240-773-5960**, Monday through Saturday 10:00am-5:00pm, press #2; all other hours, press #1. They will pick up any animal larger than a possum. For carcasses lying within 15 feet of a State road, call the MSHA at **301-948-2477** for the western portion of the County and **301-572-5166** for the eastern portion of the County.
- You may remove illegally posted signs (such as on traffic signs, telephone poles or in medians) and throw them away. If you prefer, you can report them to the Department of Permitting Services' Licenses, Zoning & Information section at **240-777-6240**. If the signs are legal, they will display a permit number, usually on the back. Do not confront a sign owner; call DPS instead.
- Maintain a complete first aid kit and have it available at all times.
- Clean-up attire should consist of light-colored clothing and long sleeves, heavy gloves, and sturdy soled footwear. Safety vests, gloves, trash bags, and sun visors are available upon request and can be picked up from our office at 101 Monroe Street, 10th floor, Rockville, MD, or in some cases mailed to you in small quantities. Call the Community Outreach office or email to schedule an appointment for pick up or arrange for a mailing.